GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

Citizens’ Oversight Committee Meeting

June 6, 2016 – 6:00 p.m.

Gavilan College

5055 Santa Teresa Boulevard, Gilroy, CA 95020

Child Development Center, Room 127

MINUTES

I. CALL TO ORDER

* 1. Roll Call

Committee Members Present: Issa Ajlouny, Donna Bakich, Suzanne Bulle, Taha Khan, and Tim Day

Frederick E. Harris, Vice President of Administrative Services

Wade Ellis, Director of Business Services

Jeff Gopp, Director of Facilities

Nancy Bailey, recorder

Lois Locci, Irene Day, and Donna Martin

II. APPROVAL OF AGENDA

 MSC (S. Bulle/T. Khan) 4 ayes, 0 nays to approve; I. Ajlouny late arrival.

III. Minutes – January 25, 2016 were removed from the Consent Agenda with no objections.

MSC (D. Bakich/S. Bulle) 5 ayes, 0 nays to approve the January 25 minutes with the following correction: The meeting was called to order at 6:00pm by ~~Dr. Steven Kinsella~~ Tim Day.

IV. COMMENTS FROM THE PUBLIC

No comment from public.

V. INFORMATION ITEM(S)

1. Fred Harris briefly outlined the item(s) presented at board meetings for information or approval by the Board of Trustees. He provided a copy of the correct bid analysis for the Coyote Valley Low Voltage Package approved by the Board of Trustees at their April 12 meeting.

February 9, 2016

* Measure E Bond Quarterly Financial Status Report as of December 31, 2015
* Approval of an agreement with Storm Water Inspection and Maintenance Services, Inc. to provide QSP (Qualified Storm Water Pollution Prevention Plan Practitioner) services at the San Martin Airport Aviation Maintenance Technology Project
* Gilbane Building Company Project Assignment Amendments
* Approve an Agreement with the City of San Jose for construction of water transmission lines plus sanitary sewer & storm drainage connections serving the Coyote Valley Educational Center site. Also approve **Resolution No. 1003** to authorize execution and delivery of a Quitclaim Deed to San Jose for the water extraction rights at the site
* Approve a Conservation Easement Purchase Agreement with Mariposa Peak, LLC, as Mitigation for the Coyote Valley Educational Center Project

March 8, 2016

* San Benito County Education Center Site Development
* Approval of an agreement with Live Oak Associates, Inc. to prepare a CEQA Categorical Exemption for Gavilan College Athletic Fields Renovations Project
* Approval of an agreement with Consolidated Engineering Laboratories for the Coyote Valley Educational Center, Increment #1
* Approval of an agreement with Live Oak Associates, Inc. to prepare an Incidental Take Permit and related analyses required for the buildout of Coyote Valley Phase II Upgrade Project
* IBI Group Architecture and Planning Project Assignment Amendments

April 12, 2016

* Update on San Benito County Education Center Development Timeline
* Child Development Center Interior Renovations Project, Change Order #1
* Notice of Completion for the Child Development Center Interior Renovations Project
* IBI Group Architecture and Planning Project Assignment Amendment
* Special Inspector of Record Agreement with Consolidated Engineering Laboratories
* Geotechnical Service Agreement with Cornerstone Earth Group
* Project Inspector Service Agreement with Irick Inspection Services
* Consider and Accept Bid for the Coyote Valley Low Voltage Package
* Library, Student Center, & Theater Fire Alarm Replacement project Change Order #1
* Notice of Completion for the Library, Student Center, and Theater Fire Alarm Replacement Project
* Approval of an agreement with Live Oak Associates, Inc. for HCP compliance services at the Gavilan College Aviation Project at the San Martin South County Airport
* Notice of Completion for the Water Storage Tank, Distribution and Well Improvements

May 10, 2016

* Measure E. Bond Quarterly Financial Status Report at March 31, 2016
* Accept Bid for the Coyote Valley Off-Site Improvements Package

VI. DISCUSSION ITEM(S)

1. Update Measure E Activities

Fred Harris reviewed the Measure E items presented to the Board of Trustees and responded to committee members’ questions. Items discussed were:

* Fred Harris reviewed the progress on the Coyote Valley Site. He said two of the five modular buildings are on site with the remaining three modular buildings expected in mid-June and July. He said occupancy is scheduled for spring classes.
* Fred Harris was asked about the City of San Jose agreement for offsite connections. He said everything has progressed as agreed.
* San Martin site should be completed in July with classes beginning in early August. Mr. Harris said the Aviation Technology program will be able to double their enrollment from 25 to 50 students at the new site.

Fred Harris reported that the District is anticipating all Measure E funds to be spent no later than September 1. He said of the amount that currently remains, $12.5 million has already been encumbered with an additional $4.5 million designated to particular projects but not yet encumbered. He provided a handout, “Project Financial Status Report” which outlined all Gavilan facility projects, their associated funding sources, and budgets.

Fred Harris reported that the conservation easement has been recorded for the second phase of Coyote Valley at Mariposa Peak. The district has a conservation easement there for both the San Benito property and Coyote Valley, Phase 2.

Fred Harris reported that approvals are still pending with the California Department of Fish and Wildlife and U.S. Fish and Wildlife for Incidental Take Permits. He said once they are finalized the mitigation plan can be finalized.

Donna Bakich asked if habitat clearance approval would be completed in 2016 for the San Benito site. Fred Harris said while the regulatory agencies have control over their review process, it is the latest information he has available. Fred Harris said the district has partnered with Dividend Homes for mitigation purposes. Donna Bakich made reference to the March 8 Information Item regarding “San Benito County Education Center Site Development” and asked if Gavilan College is interested in other planning efforts such as a library. Fred Harris responded that the District’s focus is in developing a comprehensive college at Fairview Corners in San Benito County.

VII. ACTION ITEM(s)

1. Set Next Meeting Date

MSC (T. Day/D. Bakick) 5 ayes 0 nays to schedule the next meeting on October 3 at 6:00 p.m. The San Martin Aviation site was suggested as the location for the next meeting.

VIII. CLOSING ITEMS

1. Adjournment

MSC (D. Bakich/S. Bulle) 5 ayes 0 nays to adjourn at 6:28 p.m.